

Invitation of quotation
for
Supply of Books (Print Version) for Nursing
Stream
At
All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/61-03/2017-AIIMS.JDH

Inquiry Issue Date : 12th October, 2017

Last Date of Submission : 27th October, 2017 at 05:00 PM.



All India Institute of Medical Sciences, Jodhpur

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**Invitation of quotation for Supply of Books (Print Version) for
Nursing Stream at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Books (Print Version) for Nursing Stream for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 27.10.2017 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF BOOKS (PRINT VERSION) FOR
NURSING STREAM AGAINST INQUIRY NO. ADMN/GEN/61-03/2017-
AIIMS.JDH”DUE ON 27.10.2017 05.00 PM”**

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GSTIN and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** –within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms &Conditions:

- A) **Rates must be quoted FOR basis (including Freight charges, GST/ Taxes and Insurance etc.)**
- B) **Rates must be quoted in Indian Rupees Only.**
- C) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- D) The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- E) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
L1 will be decided on basis of unit price per book inclusive of all taxes.
- F) It is mandatory to produce price proof documents (Publisher’s/Importer’s/Distributors’ invoice and publisher’s catalogue) along with bills for foreign titles. Price proof is also required for Indian edition of foreign titles and Indian publications where price is not available in printed form. Price proof should contain signature and seal of the supplier.
- G) The latest / revised edition shall be supplied. Certificate stating that latest edition of Books

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(Indian & Foreign) is quoted must be submitted by the Bidder.

- H) The suppliers shall replace free of charge any defective book supplied by them due to faulty printing or pagination, soiled copy or any other reason.
- D) The qualifying bidder should supply at minimum 100% of the books which are listed in awarded purchase order.

Administrative Officer

Encl.: Annexure 1 (Certificate for Price Justification)
Annexure 2 (List of Non-Blacklisting Certificate)
Annexure 3 (List of Books)
Annexure 4 (Format of price bid)

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Annexure 1

CERTIFICATE OF PRICE JUSTIFICATION

Inquiry No.:

I/We, M/s. _____ certify that the rates provided are our best rates and we have not given these materials to any Government Department/PSU/Institution for lesser than these rates in last one year.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder :

Annexure 1

NON BLACKLISTING CERTIFICATE

[To be submitted on letterhead]

I/We hereby certify that the [Name of the company / firm] has not been ever blacklisted/debarred by any Central / State Government / Public Undertaking / Institute on any account.

I/We also certify that firm will be supplied the item as per the specification given by AIIMS Jodhpur and also abide all the terms and conditions stipulated in quotation inquiry.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and AIIMS Jodhpur may imposed any action as per quotation inquiry rules.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder :

Annexure 3

List of Books

S. No.	Title	Author	Publisher	Edition	Qty.
1	Best practice in Teaching and learning in nursing education	Linda Felver,Barbara Gaines,Marsha Heims,Kathie lasasler	Wolter Kluwer	1 st	2
2	Teaching in nursing & Role of the educator: The complete guide to best practice in teaching evaluation and curriculum development	Marilyn H. Oremann	Springer Publishing company	1 st	2
3	Comprehensive Textbook of nursing education	Jaspreet Kaur sodhi	Jaypee Brother medical publishers	1 st	2
4	Nursing Education: Principles and Concepts	R. sudha	Jaypee Brother medical publishers	1 st	2
5	Evaluation and Testing in Nursing Education	Marilyn H. Oremann & Kathleen B. Gaberson	Springer Publishing company	5 th	2
6	Principles & Practice of Nursing Management & Administration	Vati Jogindra	Jaypee Brothers Medical Publishers	1 st	2
7	Leadership Roles and Management Functions in Nursing	Bessie L Marquis	Walters Kulwar	8 th	2
8	Effective leadeship and management in nursing	Eleanor J.Sullivan	Prentice Hall	8 th	2
9	Guide to Nursing management and leadership	Ann Marinner	Elsevier Health science	8 th	2
10	Nursing leadership and management	Patricia Kelly	Clifton Park-NY	3 rd	2
11	Nursing Research Generating And Assessing Evidence For Nursing Practice	Denise F. Polit, Cheryl Tatano Beck	LWW	9 th	2
12	Nursing Research: Reading, Using and Creating Evidence	Janet Houser	Sudbury, MA : Jones & Bartlett Learning	4 th	2
13	Understanding Nursing Research: Building an Evidence - Based Practice	Susan K. Grove, Jennifer R. Gray, Nancy Burns	Elsevier	6 th	2
14	Nursing Research: Designs and Methods	Roger Watson, Hugh McKenna, Seamus Cowman and John Keady	Elsevier	1 st	2
15	Principles and Practice of Nursing Research	Laura A. Talbot	Mosby	1 st	2
16	Marlow's Textbook of Pediatric Nursing	Dorothy R. Marlow, Barbara A. Redding;	Elsevier	South Asian Edition	2

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17	Wongs Nursing care of Infants & Children	Marilyn Hockenberry, David Wilson	Elsevier	10 th	2
18	Essentials of Pediatric Nursing	Theresa Kyle, Susan Carman	LWW	South Asian Edition	2
19	Pediatric Nursing Care Plans	Assuma Beevi	Jaypee	1 st	2
20	Pediatric Clinical Methods	Meharban Singh	CBS	5 th	2
21	National Health program of India: National Policies & Legislations realted to India	J. Kishore	Century Publication	12 th	1
22	Text Book of Preventive and social Medicine	K. Park	Banarasidas Bhanot Publication	24 th	1
23	Public Health Nursing: Population-Centered Health Care in the Community	Marcia Stanhope Jeanette Lancaster	Elsevier	9 th	1
24	Oxford Textbook of Global Public Health	Editors: Detels, Gulliford, Karim, Tan	Oxford University Press	6 th	1
25	Modern epidemiology	Kenneth J. Rothman Sander Greenland Timothy l. Lash	Lippincott	3 rd	1
26	Community health nursing practice	Ruth B Freemam	Saunders		1
27	Basic Concepts of Community Health Nursing	Clement I	Jaypee	2 nd	1
28	Community Health Nursing: Principles & Practices	KK Gulani	Kumar Publishing house	2 nd	1
29	Community as Partner: Theory and Practice in nursing	Elizabeth T. Anderson Judith M. McFarlane	Wolter Kluwer	5 th	1
30	DK Taneja's Health Policies & Programmes in India	Bratati Banerjee	Jaypee	15 th	1
31	Diagnostic and Statistical Manual of Mental Disorders (DSM-5)	American Psychiatric Association	American Psychiatric Association	5 th	2
32	Kaplan & Sadock's Synopsis Of Psychiatry Behavioral Sciences/Clinical Psychiatry	Benjamin Sadock and Virginia Sadock	Wolter Kluwer	11 th	2
33	Basic Concepts of Psychiatric : Mental Health Nursing	Louise Rebraca Shives	Lippincott Williams & Wilkins	8 th	2
34	Principles and Practice of Psychiatric Nursing	Gail W. Stuart	Elsevier	10 th	2
35	Essentials of Psychiatric Mental Health Nursing Concepts of Care in Evidence-Based Practice	Marry C. Townsend	FA Davis	7 th	2
36	Maternity & Women's Health Care	Lowdermilk, Perry , Cashion, Alden	Elsevier	11 th	2
37	Myles textbook of Midwives	Marshall,Raynor	Elsevier	16 th	2

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38	Drug Handbook in Obstetrics & Drug Handbook in Gynecology (Combo)	A k Debas	Jaypee	3 rd	2
39	Practical Obstetrics & Gynecology	Ajit Virkud	APC Publisher	5 th	2
40	Shaw's TB of Gynecology	Padubidri, Daftari	Elsevier	16 th	2
41	Methods In Biostatistics For Medical Students And Research Workers	BK Mahajan	Jaypee	7 th	3
42	Biostatistics: Basic Concepts and Methodology for the Health Sciences,	Wayne W. Daniel, Chad L. Cross	Wiley	10 th	3
43	Statistical Methods	SP Gupta	Sultan Chand & Sons	---	3
44	Marlow's Textbook of Pediatric Nursing	Dorothy R. Marlow, Barbara A. Redding; Adaptation editor: Raman Kalia	Elsevier	1 st South Asian Edition	1
45	Ghai Essential Pediatrics	O. P. Ghai, Vinod K. Paul, Arvind Bagga	CBS	8 th	1
46	Wongs Nursing care of Infants & Children	Marilyn Hockenberry, David Wilson	Elsevier	10 th	1
47	Wongs Essential of Pediatric Nursing	Marilyn Hockenberry, David Wilson; Adaptation editor: A.Judie	Elsevier	1 st	1
48	Essentials of Pediatric Nursing	Theresa Kyle, Susan Carman	Lippincott Williams & Wilkins	2 nd	1
49	Pediatric Nursing Care Plans	Assuma Beevi	Jaypee	1 st	1
50	Pediatric Clinical Methods	Meharban Singh	CBS	5 th	1
51	Pediatric Nursing Procedures	Raman Kalia	Jaypee	2 nd	1
52	Achar's Textbook of Pediatrics	Swarna Rekha Bhat	Orient	4 th	1
53	Neonatal Equipment	A.K. Deorari, Vinod K. Paul & Anu Sachdeva, Vinod K. Paul, Anu Sachdeva	CBS	5 th	1
54	The ICU Book	Paul.L , Marino	Lippincott williams & wilkins	4 th	1
55	Evidence- based practice of critical care	Clifford S.Dentschman Patrick	Elsevier publication	2 nd	1
56	Critical care nursing: Learning from practice	Suzanne bench & kate brown	Wiley blackwell	1 st	1
57	Critical care nursing :Science and practice	Sheila Adam,Sue Ossorne	OUP oxford	3 rd	1
58	Principles of critical care	Udwadei Erack Farokh	Jaypee	3 rd	1
59	Thelans , Critical Care Nursing: Diagnosis & management	Linda D Urden	Elsevier Publications	6 th	1
60	Introduction to critical care nursing	Sole, klein, Moseley	Elsevier Publications	7 th	1
61	Essentials of Critical Care Nursing	Jaya Kuruvilla	Jaypee Publications	1 st	1

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62	AACN Essentials of critical care nursing	Suzanne M. Burns	American association of critical care nursing	3 rd	1
63	Critical care nursing : A Holistic approach	Patricia Gonce Morton	LWW	11 th	1
64	Miller's review of orthopaedics	Miller	Elsevier	7 th	1
65	Emergency room orthopaedics procedures	Kenneth A Egol	Jaypee	1 st	1
66	Examination techniques in orthopaedics	Nick harris ,fazal ali	Cambridge	2 nd	1
67	Orthopaedics emergency and office procedures	Max Hoshino, Thomas Harris, John	LWW	1 ST	1
68	Clinical orthopaedic rehabilitation :An evidence based approach	S. Brent brozman	Mosby	3 rd	1
69	Orthopedic and Sports Medicine Case Studies for Advanced Practice Nurses:	Karen M. Myrick, DNP, APRN, FNP-BC, ANP-BC	Springer	1 st	1
70	Orthopaedic and Trauma Nursing	Julia Kneale	Elsevie	2 nd	1
71	Orthopaedic and Trauma Nursing: An Evidence-based Approach to Musculoskeletal Care	Clarke, Julie Santy Tomlinson	John Wiley	1 st	1
72	Oxford Handbook of Orthopaedic and Trauma Nursing	Rebecca Jester, Julie Santy, Jean Rogers	Oxford	1 st	1
73	Adult Orthopaedic Nursing	Delores Christina Harmon Schoen	LWW	1 st	1

Note: The latest / revised edition shall be supplied.

[On the letterhead of firm]

ANNEXURE "4"
PRICE BIDFORM

To,

Administrative Officer,
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. **"QUOTATION FOR SUPPLY OF BOOKS (PRINT VERSION) FOR NURSING STREAM AT AIIMS AGAINST THE INQUIRYNO. Admn/Gen/61-03/2017-AIIMS.JDH" DUE ON 27.10.2017 05.00 PM** for Supply of Books (Print Version) for Nursing Stream at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No.	Name of Department	Name of Title	Name of Author	Publisher	Qty.	In Indian Rupees Only				
						MRP	Discount on MRP %	Taxes on Discounted Price (if Any)	Price for Per Book (Including Discount & Taxes)	Total Price (Including Discount & Taxes)
1.										

Note:

1. The Rate must be quoted in Indian Rupees Only.
2. Financial Bid Format must be submitted by Bidder also in Excel (*.xls/*.xlsx) Format written on Compact Disk (CD) as a soft copy with Financial Bid.

Date:

Name :

Place:

Business Address :

Signature of Bidder :

Seal of the Bidder :